

CDHNS June 01, 2021 to October 31, 2021 Registration and Licensing Application Checklist (New Graduate Applicants Only)



**Registration and Licensing Application Checklist**  
**Membership Year Nov 1, 2020 to Oct 31, 2021**  
**College of Dental Hygienists of Nova Scotia**  
 11-2625 Joseph Howe Drive, Halifax, NS, B3L 4G4

<b>I have uploaded the following supporting documents</b> (upload to Member profile under Application for Registration Document Upload):	
<input type="checkbox"/>	A photocopy of my birth certificate.
<input type="checkbox"/>	CDHA proof of membership and liability insurance (see below for payment options if you do not have CDHA)
<input type="checkbox"/>	A copy of my current permanent CPR certificate, at the level required by Council taken within the last 12 months (typically called BLS or HCP). The level of CPR certification must include, at a minimum, classroom instruction and practicum experience related to: <ul style="list-style-type: none"> <li>• one and two-person rescuer chest compressions for adults, children and infants;</li> <li>• one and two-person rescuer adult, child and infant bag-valve mask technique and rescue breathing;</li> <li>• relief of choking in adults, children and infants; and</li> <li>• use of an automated external defibrillator (AED).</li> </ul> <b>See <a href="#">further details</a> re: Council's May 27, 2020 decision on alternative CPR deliveries</b>
<input type="checkbox"/>	A passport-type picture
<input type="checkbox"/>	Evidence of successful completion of the NS Jurisprudence course <i>OR</i> the NS Self-Initiation Course*. <b>Please note:</b> Completion of the Self-Initiation (SI) NS Course, rather than the Jurisprudence Exam is strongly recommended. You do NOT have to complete both courses. As noted in the info provided, the SI <u>NS</u> course contains the Jurisprudence component as part of the modules within that course.
<b>I have had the following documents certified by either a Notary Public or Commissioner of Oaths and mailed directly to the CDHNS</b> (address above):	
<input type="checkbox"/>	NDHCB Certificate
<input type="checkbox"/>	Certificate of Completion of any modules completed <i>separately</i> from your DH undergrad program e.g., restorative, orthodontics, LA.
<b>I have requested these documents to be sent directly to CDHNS</b> (address above):	
<input type="checkbox"/>	<input type="checkbox"/> My official transcript with proof of graduation from an accredited school OR <input type="checkbox"/> My official transcript with proof of graduation from a non-accredited school, plus a copy of certificate of completion of a Clinical Competency Assessment in a recognized jurisdiction
<b>I require additional documentation:</b>	
<input type="checkbox"/>	My Employment Visa under Canadian Immigration Act (non-Canadian citizens only)
<input type="checkbox"/>	Copy of any English language proficiency tests completed (Only required if mother tongue is not English and/or the Dental Hygiene program was delivered in a language other than English)
<input type="checkbox"/>	<b>I am applying to have my local anaesthesia recognized. Therefore, I have:</b> Completed the online form <b>Recognition of Local Anaesthetic (LA) Credentials</b> (under Forms through the CDHNS Member Portal. You must have submitted your original application and set up a profile on our database to access this form.) Provided all required documentation (if applicable) – <i>Note:</i> LA is not mandatory for registration in NS
<b>I have paid the required fees by certified cheque, money order, e-transfer or credit card:</b> (Note: An invoice will be generated for you. Further payment details are provided in the invoice.)	
<input type="checkbox"/>	\$120.00 Application fee (separate) & non-refundable – must have been sent with initial application request
<input type="checkbox"/>	\$150.00 Registration fee (One-time fee)
<input type="checkbox"/>	\$245.00 Licence fee for all <i>new</i> DH Diploma graduates <u>who have never registered in another province</u> (i.e., first time registrant) <b>June 1 to October 31, 2021 only</b>
<input type="checkbox"/>	\$216 or \$233 CDHA Membership fees (\$233 includes enhanced CDHA Liability Insurance), <i>if</i> I did not provide evidence of CDHA membership- (Please note, this is not necessary if you've already submitted proof of having CDHA membership with liability insurance.)