

CDHNS Registration and Licensing Application Checklist (New Graduate Applicants Only)



Registration and Licensing Application Checklist
Membership Year Nov 1, 2021 to Oct 31, 2022
College of Dental Hygienists of Nova Scotia
 11-2625 Joseph Howe Drive, Halifax, NS, B3L 4G4

I have uploaded the following supporting documents (upload within Application form) <i>Please note: if you don't upload them with your initial submission, you will have an opportunity to upload them later following our review.</i>	
<input type="checkbox"/>	A photocopy of my birth certificate.
<input type="checkbox"/>	Proof of liability insurance that meets the requirements (e.g., CDHA insurance or another liability insurance that meets the requirements)
<input type="checkbox"/>	A copy of my current permanent CPR certificate, at the level required by Council taken within the last 12 months (typically called BLS or HCP). The level of CPR certification must include, at a minimum, classroom instruction and practicum experience related to: <ul style="list-style-type: none"> • one and two-person rescuer chest compressions for adults, children and infants; • one and two-person rescuer adult, child and infant bag-valve mask technique and rescue breathing; • relief of choking in adults, children and infants; and • use of an automated external defibrillator (AED). See further details re: Council's May 27, 2020 decision on alternative CPR deliveries
<input type="checkbox"/>	A passport-type picture (full facial profile) in a format appropriate for a regulator e.g., business casual clothing.
<input type="checkbox"/>	Evidence of successful completion of the NS Jurisprudence course OR the NS Self-Initiation Course*. Both are offered through the CDHA . Please note: Completion of the Self-Initiation (SI) NS Course, rather than the Jurisprudence Exam is strongly recommended. You do NOT have to complete both courses. As noted in the info provided, the SI NS course contains the Jurisprudence component as part of the modules within that course.
I have had the following documents certified by either a Notary Public or Commissioner of Oaths and mailed directly to the CDHNS (address above):	
<input type="checkbox"/>	NDHCB Certificate
<input type="checkbox"/>	Certificate of Completion of any modules completed <i>separately</i> from your DH undergrad program e.g., permanent restorative, orthodontics, LA.
I have requested these documents to be sent directly to CDHNS (address above):	
<input type="checkbox"/>	<input type="checkbox"/> My official transcript with proof of graduation from an accredited school OR <input type="checkbox"/> My official transcript with proof of graduation from a non-accredited school, plus a copy of certificate of completion of a Clinical Competency Assessment in a recognized jurisdiction
I require additional documentation:	
<input type="checkbox"/>	My Employment Visa under Canadian Immigration Act (non-Canadian citizens only)
<input type="checkbox"/>	Copy of any English language proficiency tests completed (Only required if mother tongue is not English and/or the Dental Hygiene program was delivered in a language other than English)
<input type="checkbox"/>	I am applying to have my local anaesthesia, orthodontics, and/or permanent restorative competencies recognized. Therefore, I have: Completed the relevant online application form (links are within the general application), and provided any required documentation – <i>Note:</i> These procedures are not mandatory to obtain a practising licence in NS, but you cannot perform them unless you are authorized by the CDHNS.
I have paid the required fees by <u>certified cheque, money order, e-transfer or credit card</u>: (Note: An invoice will be generated for you. Further payment details are provided in the invoice.)	
<input type="checkbox"/>	\$120.00 Application fee (separate) & non-refundable – must have been sent with initial application request
<input type="checkbox"/>	\$150.00 Registration fee (One-time fee)
<input type="checkbox"/>	\$510.00 Licence fee, if you apply prior to June 1, 2022
<input type="checkbox"/>	\$255.00 Licence fee for all <i>new</i> DH Diploma graduates <u>who have never registered in another province</u> (i.e., first time registrant) June 1 to October 31, 2022 only
<input type="checkbox"/>	\$216 or \$233 CDHA Membership fees (\$233 includes enhanced CDHA Liability Insurance), if I did not provide evidence of CDHA membership or evidence of another insurance that meets the requirements (Please note, this is <u>not</u> necessary if you've already submitted proof of having CDHA membership with liability insurance.)