

## CDHNS Oral Anaesthetic Policy Statement

Members of the CDHNS who hold a practising licence may apply to have their local anaesthetic credentials recognized by the CDHNS. Once a member has received that recognition, they may administer local anaesthetic as part of their dental hygiene practice, under the conditions set out in the Dental Hygienists Act of Nova Scotia and specifically Dental Hygiene **Regulation 25 (c)**.

The CDHNS has determined the following policy based on the education of the member in local anaesthesia, the length of time which has passed since the member has received that education and /or the length of time that has passed since the member has practiced the competency or skill.

### PROCEDURE:

#### 1. Education

Applicants or practising members may apply for recognition of their local anaesthesia credentials if they have completed a course in local anaesthesia approved by the CDHNS Council including:

- i. A local anaesthesia course, program or module delivered by a dental or dental hygiene educational program accredited by the Commission on Dental Accreditation of Canada (CDAC) or the American Dental Association Commission on Dental Accreditation (ADA/CODA)
- ii. A local anaesthesia course, program or module delivered by a dental or dental hygiene educational program not accredited by the CDAC or ADA/CODA but which has been reviewed by the CDHNS and it is determine to have substantial equivalency to the "approved" local anaesthesia courses.

#### 2. Categories

**a) Members who have completed their local anaesthesia program 0 - 36 months prior to the date of application for recognition of local anaesthesia credentials, must provide:**

- i. A completed application form supplied by the CDHNS.
- ii. Evidence (as specified on the application form) of successful completion of a local anaesthesia program delivered by a dental or dental hygiene educational program.
- iii. Detailed course information (course outline, syllabus, workbook, manual) if the program does not qualify under section 1(i) above.
- iv. Evidence of CPR certification (at the [level required by Council](#)) delivered in accordance with the Canadian or American Heart and Stroke Foundation (send a photocopy of your wallet card - must have been issued within the last twelve months)

#### Policy:

The Registrar will review and verify documentation. The Registrar may refer the matter to the Credentials Committee.

- If substantial equivalency is determined, a CDHNS Local Anaesthesia Recognition Certificate will be issued.
- If substantial equivalency cannot be determined, the applicant will be advised to successfully complete a Council "approved" local anaesthesia program (*a refresher course will not qualify*).
- A local anaesthesia certificate will not be issued if the applicant is the subject of investigation or discipline related to unprofessional conduct in any jurisdiction.

**b) Members who have completed their local anaesthesia program *more than 36 months but not more than 72 months prior to the date of application for recognition of local anaesthesia credentials, must provide:***

- i. A completed application for recognition of local anaesthesia credentials
- ii. Evidence (as specified on the application form) of successful completion of a local anaesthesia program delivered by a dental or dental hygiene educational program
- iii. Detailed course information (course outline, syllabus, workbook, manual) if the program does not qualify under section 1(i) above.
- iv. Evidence of CPR certification (at the [level required by Council](#)) delivered in accordance with the Canadian or American Heart and Stroke Foundation (send a photocopy of your wallet card - must have been issued within the last twelve months)
- v. Evidence of currency of administration of local anaesthesia in the form of a letter from your employer(s) verifying that you administered local anaesthesia on a regular basis

**Policy:**

The Registrar will review and verify documentation. The Registrar may refer the matter to the Credentials Committee.

- i. If the Registrar or the Credentials Committee determines substantial equivalency of the local anaesthesia course, program or module and there is evidence of currency of administration, a CDHNS Local Anaesthesia Recognition Certificate will be issued.
- ii. If the Registrar or Credentials Committee determines substantial equivalency of the local anaesthesia course, program or module, but more than 36 months have elapsed since the applicant last administered local anaesthesia on a regular basis, the applicant will be required to:
  - a. Successfully complete a Council "approved" local anaesthesia refresher course/complete course prior to being reconsidered for recognition of local anaesthesia credentials.
- iii. If substantial equivalency cannot be determined, the applicant's credentials will not be recognized and the applicant will be advised to successfully complete a Council "approved" local anaesthesia program (*a refresher course will not qualify*).
- iv. A local anaesthesia certificate will not be issued if the applicant is the subject of investigation or discipline related to unprofessional conduct in any jurisdiction.

**c) Members who have completed their local anaesthesia program *more than 72 months prior to the date of application for recognition of local anaesthesia credentials, they must provide:***

- i. A completed application for recognition of local anaesthesia credentials,
- ii. Evidence (as specified on the application form) of successful completion of a local anaesthesia program delivered by a dental or dental hygiene educational program,
- iii. Detailed course information (course outline, syllabus, workbook, manual) if the program does not qualify in section 1(i) above.
- iv. Evidence of CPR certification (at the [level required by Council](#)) delivered in accordance with the Canadian or American Heart and Stroke Foundation (send a photocopy of your wallet card - must have been issued within the last twelve months)
- v. Evidence of currency of administration of local anaesthesia in the form of a letter from your employer(s) verifying that you administered local anaesthesia on a regular basis.

**Policy:**

The Registrar will review and verify documentation. The Registrar may refer the matter to the Credentials Committee.

- (i) If the Registrar or the Credentials Committee determines substantial equivalency of the local anaesthesia course program or module and there is evidence of currency of administration, a CDHNS Local Anaesthesia Recognition Certificate will be issued.
- (ii) If the Registrar or Credentials Committee determines substantial equivalency of the local anaesthesia course, program or module, but more than 36 months have elapsed since the applicant last administered local anaesthesia on a regular basis, the applicant will be required to:
  - a. Successfully complete a Council "approved" local anaesthesia program (*a refresher course will not qualify*) prior to being considered for recognition of local anaesthesia credentials.
- (iii) If substantial equivalency cannot be determined, the applicant's credentials will not be recognized and the applicant will be advised to successfully complete a Council "approved" local anaesthesia program (*a refresher course will not qualify*).
- (iv) A local anaesthesia certificate will not be issued if the applicant is the subject of investigation or discipline related to unprofessional conduct in any jurisdiction.

Please complete the CDHNS Oral Anaesthetic Application Online Form